



## LSW ACCUPLACER PREP CHECKLIST

LSW Accuplacer: Feb 21, 2020 Lecture Hall  
(7:30am-10:30am)  
Sign-up Required

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### Step 1: Complete the LSW Dual Credit Application

- Download application on LSW Website: [https://lswhs.lsr7.org/news/class\\_applications/](https://lswhs.lsr7.org/news/class_applications/)
- Submit completed application to the LSW Counseling Office by Feb. 18<sup>th</sup>
- Reminder: For students that have not yet completed the ACT, the Accuplacer Placement Test will be required**
- Students that have not submitted the completed Dual Credit Application, will be withdrawn from dual credit course**
- Dual Credit Applications are required for the following courses: College English, College Statistics, and College Algebra (sem & yr long)**

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### Step 2: Complete the MCC-Longview Online Application

- Complete the free, online application for Metropolitan Community College at <https://mccckc.edu/apply-now/>.
- Reminder: The application must be completed at least 2 business days prior to taking the ACCUPLACER Test**
- Provide your email address as part of the MCC application. This will allow MCC to forward an individualized "MCC Student ID #" to your email address within 48 hrs.
- Reminder: Students that have not completed the application, will not be issued an MCC ID or Testing Voucher, which is required to participate in the Accuplacer on Feb 21, 2020.**

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### Step 3: Sign-up for the Accuplacer in the LSW Counseling Office

- Sign-up for the Accuplacer in the LSW Counseling Office **no later than Feb 13<sup>th</sup>**
- Reminder: A preparation workshop will be held on Feb 14<sup>th</sup> to assist students with ensuring each participants Chromebook is compatible with the Accuplacer testing platform (Lecture Hall at 10am)**
- The following site is recommended for test preparation:  
<https://accuplacer.collegeboard.org/students/prepare-for-accuplacer/practice>

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### Step 4: Report to Lecture Hall on Feb 21<sup>st</sup> to Complete Accuplacer

- Report to Lecture Hall on Feb 21<sup>st</sup> to Complete Accuplacer (**7:30am checkin, 8:00am testing begins**)
- Please bring a copy of your MCC ID #
  - MCC will provide an email confirming your MCC ID within 48 hours of submitting an application
  - Students will not be permitted to complete the Accuplacer without an MCC ID #**
- Please bring a photo ID
  - Students must have a photo ID to participate in the Accuplacer.**
  - Students will not be permitted to complete the Accuplacer without a Photo ID**
  - Examples of Photo ID's (LSW School ID, Drivers License, State ID)

(see back)

## Reminders:

To ensure an accurate account of students, the attendance office will be provided with a listing of students scheduled to participate in the Accuplacer on Feb 21st

**For students unable to complete the Accuplacer at LSW on Feb. 21, 2020, please find MCC-Longview's Testing Center info below:**

MCC-Longview Testing Center Location (Campus Center, room 242)  
500 SW Longview Road  
Lee's Summit, MO 64081  
General Testing Email: [longview.testing@mccckc.edu](mailto:longview.testing@mccckc.edu)

Longview Distance Education Testing number: 816.604.2564  
Distance Education Testing Email: [longview.disttest@mccckc.edu](mailto:longview.disttest@mccckc.edu)  
Fax Number: 816.672.2617